

# Privacy Policy

1. Kovoprojekta Brno a.s., registered office at Šumavská 416/15, Brno, Post Code 602 00, Company ID 46347011, entered in the commercial register kept by the Regional Court in Brno, File No. B 759 (hereinafter "TKB") processes personal data pursuant to applicable laws on personal data protection. This document contains necessary information about personal data processing of TKB`s business partners.
2. TKB collects the following data of its business partners (i.e. self-employers or natural persons representing a legal entity if the business partner is a legal entity):
  - Name and surname,
  - address or place of registered office,
  - place of business,
  - bank account number,
  - information about position,
  - contact data (e-mail address, mailing address, telephone number, fax number),
  - registration number of a certificate/document proving a qualification,
  - insurance contract number,
  - alternatively other data provided by a business partner in pursuance of business collaboration or in expectation of such business collaboration (particularly within realization of a tender),

(hereinafter the "personal data")
3. The purpose of personal data processing is to implement and perform the contractual relationship, i.e. identify contractual parties, keep records of the contract and exercise the rights and obligations arising from the contractual relationship between the business partner and TKB. The personal data can be further processed based on a legitimate interest of TKB for the purpose of realization/organization of tenders in order to choose a subcontractor or for the purpose of participation in tenders in order to draw up and submit a commercial bid to a customer.
4. TKB shall not hand over any personal data to any third party with exception of:
  - the state administrative body based on valid legal regulations, e.g. to prosecuting authorities or other public authorities;
  - the investor of the project or the contractor participating in realization of the project in which the business partner also participates, for the purpose of ensuring continuous and trouble-free realization of the project;
  - provider of delivery services while communicating with the business partner.
5. The personal data shall be processed based on the abovementioned purposes for the period of existence of the particular contractual relationship and furthermore for the period of 15 years from termination of such contractual relationship. In case no contractual relationship exists, the personal data shall be processed for the period strictly necessary to ensure that TKB is able to fulfil all the rights and obligations arising from its participation in tenders of any kind and furthermore for the period of 10 years from termination of the particular tender. In case TKB is obliged to store the personal data pursuant to generally binding legal regulations for a period which is longer than it is stated above in this paragraph, TKB shall store the personal data for the longer period.
6. Based on stipulations of generally binding legal regulations concerning personal data protection, especially Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (hereinafter the "GDPR"), the business partner has particularly the following rights in connection with processing of his personal data: the

right to access his personal data, the right to rectify inaccuracy of the personal data, the right to erase the personal data, the right to restrict the processing, the right to file an objection to processing and the right to data portability. When exercising the abovementioned rights the business partner can contact the Legal Department of TKB via e-mail [kovoprojekta@kovoprojekta.cz](mailto:kovoprojekta@kovoprojekta.cz), tel. +420 532 153 111.

7. If the business partner believes that the personal data are not handled pursuant to the law, especially GDPR, the business partner has the right to file a complaint to the supervisory authority, i.e. the Personal Data Protection Office, registered office at Pplk. Sochora 27, 170 00 Prague 7, Czech Republic.